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Thursday 15th December 2022

Dear Parents/Carers,

I am writing to inform you that from next Tuesday, our much-loved caretaker, Alan Peacock will be retiring.

Alan has worked at Village Primary since 1999 and will be sorely missed by the staff and pupils. He has a trusted role within school, being the primary key holder and co-ordinates work with contractors, the local council and within the Prince Regent Trust. He plays a key role in making sure that school is safe, compliant with regulations and is a pleasant place to work.

Alan is always on hand to help people in the community and really embodies our vision of being community minded and child centred. I would like to personally thank Alan for all his hard work in his years at school and praise his punctuality, reliability and dedication to the job. Alan can be regularly called to school at night or over weekends if there is an issue and his job is a tough role.

Alan is looking forward to retiring, but will always be welcome in school. From the whole community in Thornaby, we wish you well Alan and hope you enjoy your retirement.

In January, our new caretaker will start his role officially, but will be around next week for some handover time. The new site manager is called Mr Harbottle and has good experience working within schools and performing the caretaker role.

Yours sincerely,

A handwritten signature in black ink, appearing to be "R Birtwhistle".

R Birtwhistle
Head Teacher.



'Staff and Governors are committed to keeping children safe'.