



Head Teacher: Mr R Birtwhistle  
Village Primary School  
Windsor Road  
Thornaby  
Stockton-on-Tees  
TS17 8PW  
Tel: 01642 676768

Email: [Enquiries@thevillageprimary.org.uk](mailto:Enquiries@thevillageprimary.org.uk)  
Website: [www.thevillageprimary.org.uk](http://www.thevillageprimary.org.uk)  
Twitter @thornabyvillage

Thursday 10th November 2022

Dear Parents/Carers,

**Christmas Dinner Day**  
**Tuesday 13th December 2022**

On Tuesday 13<sup>th</sup> December our kitchen staff are cooking Christmas Dinner for school. **All children must book their Christmas dinner option in advance (including if they choose to bring a packed lunch from home) as detailed below. The deadline to order is FRIDAY 25<sup>TH</sup> NOVEMBER.**

We are allowing those children who normally have a packed lunch to join us for Christmas dinner if they would like to do so. The cost of this is £2.20 which needs to be paid for online at [www.parentpay.com](http://www.parentpay.com). If your child is in Reception, Year 1 or Year 2, they do not have to pay but we still need to know if they would like a Christmas dinner by ordering this at [www.parentpay.com](http://www.parentpay.com).

**ALL** children must make a Christmas dinner choice (including if they choose to bring a packed lunch from home). To do this, log in to your ParentPay account, go to **book meals and places**, then **make or view bookings**, swipe across to the dates and choose 13<sup>th</sup> December. If it won't swipe that far, tap the latest date you can, then it will allow you to swipe further. **Select Tuesday 13<sup>th</sup> December, make your selection, click confirm bookings, go to your basket and pay as normal.**

The last day for ordering Christmas Lunch is Friday 25<sup>th</sup> November as our Cook needs to place the order for food.

If you have any questions regarding this, please contact me in the school office.

Yours sincerely,

Mrs Peace.  
Administrator.



'Staff and Governors are committed to keeping children safe'.