

Head Teacher: Mr R Birtwhistle
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Monday 5th September 2022

Dear Parent / Carer,

Attendance and punctuality update.

School gates continue to open at 8.45am every morning, and we expect all children to be in class by 9am, ready for registration.

We ask Parents/Carers to contact the School before 9am to inform of any absence. This can be via telephone – 01642 676768, or by email – enquires@thevillageprimary.org.uk

Our finishing times have changed – Reception, Year1 and Year 2 are to be collected at 3.10pm, Years 3,4,5 & 6 are to be collected at 3.15. Nursery remains the same.

Good attendance and punctuality is vital to a child achieving in school. To help promote this, we are launching three incentives in school starting today. You have to be in it to win it!

Weekly Attendance Prize given every Friday - This will go to one pupil from the class that has the best attendance for the week. To have a chance of winning the pupil must have attended all week, and been on time. The winner will get a treat to take home

Weekly Early Bird Spot Prize - On a random day each week, a class will be drawn. Every pupil in that class who attended on time that day will go into a prize draw. The winner will get treat to take home.

Prize Hamper every half term - Every pupil in school, who has 97% or more on the last Friday of each half term, will go into a prize draw to win a hamper for the whole family to share.

The purpose of these incentives is to promote good attendance and punctuality throughout school.

If any parents/carers have any issues that are affecting their child's attendance & punctuality please speak to a class teacher and/or Mr Dixon, the School Parent support Advisor, and we can look at how we can support you.

Mr A Dixon
Parent Support Advisor / Deputy Safeguarding Lead



'Staff and Governors are committed to keeping children safe'.